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| EMACT_Fest09_Sm_Logo_BW | Entry Application Form ~ 2017 Mini-Mini-Festival  Eastern Massachusetts Association of Community Theatres  Cary Memorial Hall, 1605 Massachusetts Ave, Lexington, MA 02420 |

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| *(Internal Use Only)* |  | Date Scripts Received: |  |
| Date Received: |  | Application Complete: |  |
| Date Accepted: |  | Application Incomplete: |  |

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| ***Mini-Festival***  ***Date & Time:*** | **Saturday October 7, 2017. 8am to 5pm**  (Individual performance dates will be announced pending final list of participating groups) |
| ***Instructions:*** | 1. Save this form with filename EF17xxxx.doc, where xxxx is your theater company name, with file type Word Document (.doc or .docx). 2. Complete the entire form; saving, closing, and reopening as needed. 3. **Check spelling of names**,as the information herein will be printed “as is” in the Program. 4. PLEASE TYPE ALL INFORMATION INTO THE FORM. Fields will expand as needed. |
| ***Mini-Festival***  ***Entry Fee:*** | **$25.00.** Make check payable to “EMACT”.  **Note on check: Company name and show name.**  Add $50 EMACT 2017-2018 Membership Fee, if not already paid. See section 12 below. |
| ***Submission:*** | You must submit on paper ***OR*** via email.   1. Print the form, sign the paper copy in section 11B, and send it with the check to: Monica Bruno, 36 Browns Ave, Lynn, MA 01905   ***OR***   1. Attach the file to an email message and send it to: [m.monicabruno@comcast.net](mailto:m.monicabruno@comcast.net)   Scripts and the check may be sent without a paper application as long as the application has been submitted electronically. Scripts and payment MUST be received by the entry deadline. |
| ***Entry Deadline:*** | Paper form postmarked no later than midnight **August 31, 2017** |

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| **1. Theater Company** | | |
| Full Name of Organization: |  | |
| Street Address or PO Box: |  | |
| City, State, Zip Code: |  | |
| **2. Production** | | |
| Name of Play or Musical: |  | |
| Playwright(s), Contributor(s): |  | |
| Royalty Agent: |  | |
| Play/Musical Synopsis: |  | |
| **3. Mini-Festival Mentor** | Would your company like the assistance of an experienced Mini-Festival Mentor?  Yes  No | |
| **4. Script Features** | One Act | Cutting of a full length Piece |
| Original | Scene(s) from a full length Piece |
| Musical | One Act from a full length Piece |
| **5. Program Notes** | Warnings or disclaimers for the printed program that address community standards, e.g., strobe light, gun shot, or potentially offensive material: | |
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| **6. Production Participants** | | Provide all names\*\* as appropriate, for use in the Mini-Festival Program!  \*\**EMACT’s conflict of interest regulations prohibit a Mini-Festival stage manager, adjudicator, adjudicator liaison, mentor, or staff of the theater facility from participating in a Mini-Festival production as a company stage manager, director, or cast member.* | | |
| ***Production Staff:*** | |
| Producer: |  | | Director: |  |
| Stage Manager: |  | | Tech Director: |  |
| Sound Designer: |  | | Makeup Designer: |  |
| Other: |  | | Other: |  |

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| ***Production Performers:*** | | | |
| Character: |  | Performer: |  |
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| **7. Primary Mini-Festival Contact** *(for all Mini-Festival correspondence and technically related question and matters.)* | | |
| Name: | |  |
| Full Mailing Address: | |  |
| City, State, Zip: | |  |
| *Phone Numbers (with area codes)* | Day: |  |
| Evening: |  |
| Cell: |  |
| Email: | |  |

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| **8. Group History** *(to be included in the Mini-Festival Program. Include years in operation, approximate membership, number of yearly productions, performance space, etc. Field will expand as needed.):* |
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| **9. Your Company’s Local Newspapers:** |
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| **10. Past and Upcoming Seasons** (List plays and musicals chronologically by order of performance within a season. Information will be included in the Mini-Festival Program per space available.): | | | |
| **The 2016-2017 Season:** | | | |
| Title: |  | Playwright: |  |
| Title: |  | Playwright: |  |
| Title: |  | Playwright: |  |
| Title: |  | Playwright: |  |
| **The 2017-2018 Season:** | | | |
| Title: |  | Playwright: |  |
| Title: |  | Playwright: |  |
| Title: |  | Playwright: |  |
| Title: |  | Playwright: |  |

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| **11A. Authorizations:** As company president, chairperson, head of this organization, I attest that: | |
|  | The company has been organized for at least one full year prior to the date of this Mini-Festival. |
|  | The company is governed by a Board from the Community. *(Must consist of at least three elected or appointed officers and have published bylaws or articles of incorporation. Proof is required if not previously provided.)* |
|  | The agent and/or author’s permission for performance, as it will be performed in this Mini-Festival, has been obtained and is enclosed with this application. *(Permission to perform a cutting of a script is required.)* |
|  | All members concerned with this entry have been informed of the EMACT Mini-Festival Rules for this competition and agree to abide by all decisions of the Mini-Festival Adjudicator and Mini-Festival Committee. |
|  | All information is valid, correct, and may be published in the Mini-Festival Program. |
|  | Please mail three original scripts *with cuts* to: **Monica Bruno, 36 Browns Ave, Lynn, MA 01905**. (Note: In the case of original scripts, please mail letter of approval from the playwright.). |
|  | The group/company is a current 2017-2018 season member of EMACT, or makes provision below. |

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| **11B. Signed Declaration by an Official Representative of the Company:** *an electronic signature will be considered binding and certifies all information contained in this application to be true.* | | |
| Name: | |  |
| Company Title: | |  |
| Full Mailing Address: | |  |
| City, State, Zip: | |  |
| *Phone Numbers (with area codes)* | Day: |  |
| Evening: |  |
| Cell: |  |
| Email: | |  |
| Official Signature: | |  |

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| **12. Applicable Mini-Festival Fees** (Please make checks payable to EMACT) | | | | | | | |
| A. | 2017-2018 EMACT Basic Group Membership | $50 |  | Paid earlier in the season: |  | Enclosed $ |  |
| B. | Mini-Festival Entry Fee | $25 |  |  |  |  |  |
|  |  |  |  |  |  | Total $ |  |