



EMACT Theater Consulting (ETC)

ETC is a non-competitive, educational program designed to help groups hone their skills. Member companies have often said that had the comments or a technical solution made by an EMACT Consultant been available earlier in the production process; that it might have had a greater value and impact to the quality of their final production. Now groups can obtain an objective view of their production from an experienced Consultant at any time during the production process — from rehearsals straight through to the run of the show — and with either a general or very specific focus. Consultants are available for verbal presentations, with an option for discussion and questions, or a written report that can be shared as desired. You order what you need and want:

- Get help in a specific area — technical, performance, direction, etc. — or a general overview
- You decide who meets with the Consultant or receives the written report, from one-on-one to a full group meeting
- Order a consultation prior to opening to get tips for polishing or during production for an objective observation of your finished product

Pre-Show Verbal Consult: \$35

This consult takes place at any time before a show opens. The Consultant will attend a rehearsal of the Director's/Producer's choosing, and will provide verbal feedback in an interactive spirit directly following the rehearsal. This session may be with the directors, choreographers, producers, technical design staff, cast members, stage members, or any group you wish to have involved

Performance Verbal Consult:

- Immediately Following the Performance \$35
- Within two weeks of consultation date \$50 (*Date to be determined at the time of the initial application with producer or member group representative*)

The Consultant will attend a performance, as agreed upon between you and Consultant, and will provide verbal feedback in an interactive approach. This session may be with the directors, choreographers, producers, technical design staff, cast members, stage members, or any group you wish to have involved.

Performance Written Consult: \$50

The Consultant will attend a performance, as agreed upon between you and Consultant, and will provide a written consultation. The written consult will be provided within one month of the consultation date. You may choose one of the following:

***General:** Provides feedback on production values, technical areas, directorial (stage, musical, choreographic) comment and acting review.*

***Specific:** Addresses specific area or areas of production named in the group's application.*

Applications for ETC must be received at least four weeks prior to the date for which a consult is requested. Consultants will not be assigned unless all required items (below) are received. For questions or help, please send to etc@EMACT.org.

Required for Request:

- A Current EMACT Group/Company Membership (membership application and fee may be included with this ETC application form).
- A complete and signed ETC Application Form.
- One play script (musical scripts can be returned to the group after completion of the consultation, if necessary)
- Two tickets for the production (for post-opening consults), dates to be arranged directly between the Company and the Consultant.
- An appropriate fee payment made to EMACT (applications submitted without an enclosed fee payment will not be processed nor acted upon until payment as been received).

*To get more information about ETC, contact the VP Services at etc@EMACT.org
or write: Mark Usher, 72 Harbor View Ave #2, Winthrop MA, 02152*



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Mail to: EMACT ETC, VP of Services, Mark Usher, 72 Harbor View Ave #2, Winthrop MA, 02152

COMPANY INFORMATION

Group Name:

Mailing Address:

Company Website:

Company Email Address:

Box Office/Ticket Phone:

Approximate # of Active Members:

Year Established:

Rehearse in: Performance facility Other

Perform in: Group owned facility Rented facility Other

PRODUCTION INFORMATION

Show Title:

Author:

Type of Play:

Performance Dates & CurtainTimes:

(Musical, drama, comedy, etc)

Performance Location:

Directions (or attach):

Approximate Running Time:

Approximate Budget: \$

Number of Rehearsal Weeks:

Approx # of Rehearsals:

Approx # of Rehearsals in Performance Location:

% of Set: Group Constructed:

Rented/Borrowed:

Other

% of Costumes: Group Constructed:

Rented/Borrowed:

Other

Other Relevant Information Regarding Technical Aspects:

Group:

Show:

KEY PRODUCTION CONTACTS					
Contact for questions regarding this request:					
Name:	Phone:	City:	Email:	St:	Zip:
Mailing Address:					
Stage Director:					
Name:	Phone:	City:	Email:	St:	Zip:
Mailing Address:					
Producer/Production Manager:					
Name:	Phone:	City:	Email:	St:	Zip:
Mailing Address:					

CONSULTATION CHOICES	
\$35	<input type="checkbox"/> Pre-show Verbal Consultation following a rehearsal, with the following personnel in attendance <i>(i.e. entire company, director, cast, designers, etc);</i>
\$35	<input type="checkbox"/> Verbal Consultation immediately following performance with:
\$50	<input type="checkbox"/> Verbal Consultation held within two weeks of the performance date with: <i>(Date to be agreed upon between the Contact Person and Consultant)</i>
\$50	<input type="checkbox"/> Written Consultation: <input type="checkbox"/> General <input type="checkbox"/> Specific to: <i>(Specify focus area)</i>

WRITTEN CONSULTATION DISTRIBUTION			
For written consultations, a single copy will be sent to each of two addresses			
<input type="checkbox"/> Please send electronically via email		<input type="checkbox"/> Please send hard copy via USPS	
Email Addresses	#1 Name:	Email:	
	#2 Name:	Email:	
Mailing Addresses: #1 Name:	#2 Name:		
Address:	Address:		
City:	St:	City:	St: Zip:

CONSULTANT CHOICES: If you have any specific requests or remarks regarding any Consultant(s) to be assigned to your production, please indicate here. *It must be understood that by reducing the possible Consultants available to you, may result in EMACT being unable to meet your request.*

Requests:

Submission of this application is an agreement between EMACT and a Member Company. Should a consultation be cancelled by the requesting company for service after an acceptable Consultant has been assigned, the group will be billed \$25 for administrative expenses. Consultation requests that can not be met or must be cancelled by EMACT, the company will be refunded their application fee in full.

Authorized Signature	Name	Title	Date
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